

JOB DESCRIPTION – Licensed Practical Nurse (LPN)



JOB SUMMARY:

The licensed practical nurse is a professional who provides direct nursing care and teaching to patients and families, primarily on an hourly basis. She/he also functions as an assistant to the registered nurse.

QUALIFICATIONS:

Is a graduate of an approved program of practical nursing.
Is licensed by the state of Maryland Department of Health and Mental Hygiene or by a state with which Maryland has reciprocity.
Has one year of clinical experience under the supervision of a physician or a registered nurse.
Has passed a criminal background check
Has met the health requirements (annual physical, TB test)
Has current CPR certification.

RESPONSIBILITIES:

Participates in the planning and coordination of total patient care in conjunction with the RN and the physician's treatment plan.
Follows the nursing care plan drawn up for each assigned patient.
Observes the patient; evaluates the care of the patient; applies her/his knowledge of nursing skills to the patients.
Continually evaluates the patient's needs and works with the patient and other caregivers to develop ways to meet his/her needs.
Informs the physician and other caregivers of changes in patient's condition and needs.
Maintains an accurate account of the medical supplies in his/her possession.
Complies with safety policies, including infection control policies.
Informs patients of their rights and responsibilities. Informs patients of their right to make advanced directives.
Accurately reports and records the patient's condition and care, including signs and symptoms that may be indicative of a change.
Prepares clinical/progress notes on the day of the visit and incorporates same in the clinical record in a timely fashion.
Assists the patient with the ADLs, while teaching appropriate self-care techniques.
Provides and maintains a safe environment for the patient.
Participates in case conferences as needed.

Reports to the registered nurse.

I have been provided with a copy of my job description and I agree to perform the responsibilities to the best of my ability. I realize that not doing so may be grounds for termination.

Signature

Date

Name